**CURRICULAM VITAE**

**NAME:** Rituparna Moitra

**DATE OF BIRTH:** 28th August, 1991

**CONTACT NUMBER:** 9007505914 / 9434426266

**EMAIL ID:** [rmaitra28@gmail.com](mailto:rmaitra28@gmail.com)

**CURRENT ADDRESS**

Namita Apartment, Flat No. A,

2223, Garia Station Road,

Kolkata-700084

**CAREER OBJECTIVE**

I want to be working in a reputed organization, which provides me ample opportunities to learn and to contribute with utmost dedicated, sincerity and commitment. To become such an ideal person with systematic efforts that other follows.

**ACADEMIC QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME OF EXAMINATION** | **INSTITUTE** | **YEAR** | **BOARD/UNIVERSITY** | **PERCENTAGE** |
| Bachelor of Science | Gokhale Memorial Girls’ College | 2013 | Calcutta University | 40.50% |
| Higher Secondary | Raiganj Girls’ Higher Secondary School | 2009 | West Bengal Council of Higher Secondary Education | 67.60% |
| Secondary | Berhampore Maharani Kashiswari Girls’ High School | 2007 | West Bengal Board of Secondary Education | 71.25% |

**PROFESSIONAL QUALIFICATION**

Completed Oracle Database 10g andDFAT 9 from NIIT in July 2014 with 87 % of marks.

**TECHNICAL SKILLS**

* MS Office, Advance Excel, Tally ERP9
* Power Point
* Oracle SQL 10g
* SQL Server 2005

**PROJECTS DONE**

Name : Project in DFAT9

Platform : Tally ERP9

Batch Size : 2

Description : The Project consists of transactions on VAT, TDS, Excise Duty.

**EXPERIENCE**

1. **Cognizant Technology Solutions**.

* **Client :** Homebase (UK)
* **Project description:** I have worked on the Data modeling, Data standardization and Data Quality maintenance for the Client data.
* **Work involved:** Data cleansing and Granulation of data in MS Excel.
* **Designation and Duration:** Business Associate (September, 2014 – October, 2015).

1. **InfoDrive India Pvt. Ltd.**

* **Work involved:** Data updation in software. Solving different types of issues from back-end for company's internal project, modules testing, queries generate in database and similar other works.
* **Designation and Duration:** Data Quality Analyst (March, 2016 – Present)

**ACHIEVEMENTS**

1. Participated at District Level Sports Competition.
2. Participated in the Recitation Competition at Regional Level.
3. Participated in the Inter School Quiz Competition.

**PERSONAL DETAILS**

**NAME** : Rituparna Moitra

**Father’s Name** : Subrata Kumar Moitra

**PERMANENT ADDRESS** : C/o- Subrata Kumar Moitra

Birnagar, P.O.- Raiganj

District- North Dinajpur, Pin- 733134

**HOBBY & INTEREST** : Playing Badminton, Listening to Music.

**LANGUAGES KNOWN** : English, Hindi, Bengali.

**RITUPARNA MOITRA**